

Letter Of Recommendation Application For Graduate Admission Reference

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A letter of recommendation application for graduate admission is a crucial component of the overall application process. It provides admissions committees with insights into an applicant's academic capabilities, personal qualities, and potential for success in graduate studies. A well-crafted recommendation letter can significantly influence the decision-making process, often serving as a testament to an applicant's suitability beyond standardized test scores and academic transcripts. This article explores the purpose, key components, best practices, and tips for applicants and recommenders involved in the process of submitting effective letters of recommendation for graduate programs.

Understanding the Purpose of a Letter of Recommendation

Why Are Recommendation Letters Important?

Recommendation letters serve as a third-party endorsement of an applicant's qualifications. They provide context and details that may not be fully captured in transcripts or personal statements. Admissions committees rely on these letters to:

- Assess the applicant's academic potential and intellectual abilities.
- Gain insights into the applicant's character, motivation, and work ethic.
- Understand the applicant's interpersonal skills, leadership qualities, and teamwork abilities.
- Identify any unique qualities or experiences that set the applicant apart.

Role of Recommenders in the Application Process

Recommenders act as credible witnesses to an applicant's academic journey and personal development. Their evaluations can either strengthen an applicant's case or, if poorly written, diminish their chances. Effective recommenders understand the importance of tailoring their letters to highlight relevant strengths aligned with the graduate program's expectations.

Key Components of an Effective Letter of Recommendation

Introduction and Relationship Context

The letter should begin by clearly stating the recommender's identity, their relationship with the applicant, and the duration of this relationship. For example:

- How the recommender knows the applicant (professor, supervisor, mentor)
- The capacity in which they interacted (course instructor, research supervisor, employer)
- The timeframe of the relationship

This context helps the admissions committee evaluate the relevance and depth of the recommender's insights.

Assessment of Academic and Professional Abilities

The core of the letter focuses on the applicant's academic performance and skills. Recommenders should include specific examples such as:

- Research projects or assignments demonstrating critical thinking
- Problem-solving skills
- Analytical capabilities
- Technical proficiency related to the field
- Academic achievements and grades (if relevant)

Personal Qualities and Character

Graduate programs seek candidates with strong personal attributes. The letter should comment on qualities like:

- Motivation and passion for the subject
- Initiative and independence
- Responsibility and reliability
- Creativity and innovation
- Resilience and adaptability in face of challenges

Including anecdotes that illustrate these qualities makes the letter more compelling.

Potential for Graduate Success

Recommenders should explicitly address the candidate's suitability for graduate studies by discussing:

- Intellectual curiosity
- Research aptitude
- Communication skills
- Ability to work collaboratively or independently
- Leadership and initiative

This section ties the applicant's past performance to future success in the program.

Conclusion and Overall Endorsement

The letter should conclude with a clear, enthusiastic endorsement of the applicant's candidacy and a summary of their strengths. It may also mention the recommender's willingness to provide further information if needed.

Best Practices for Applicants and Recommenders

Guidelines for Applicants

To maximize the effectiveness of recommendation letters, applicants should:

- Choose recommenders who know them well academically or professionally.
- Request letters well in advance of deadlines, ideally 4-6 weeks prior.
- Provide recommenders with comprehensive information, including:
 - Resume or CV
 - Personal statement or statement of purpose
 - Details about the program and specific points they want highlighted
 - Any relevant work or research samples
- Communicate clearly about deadlines and submission procedures.
- Express gratitude and follow up politely to confirm receipt of the letter.

Guidelines for Recommenders

Recommenders should aim to write personalized, honest, and detailed letters. Best practices include:

- Gather detailed information about the applicant's achievements and goals.
- Highlight specific examples and anecdotes that demonstrate key qualities.

- Tailor the letter to align with the requirements and expectations of the specific graduate program.
- Maintain a professional tone and be honest in evaluation.
- Adhere to submission guidelines, including format and deadlines.
- Seek feedback from the applicant if unsure about certain content, ensuring confidentiality and professionalism.

Common Challenges and How to Overcome Them

Choosing the Right Recommenders

Applicants often struggle to select recommenders who can provide strong, relevant endorsements. To address this:

- Opt for individuals who have directly supervised or taught the applicant.
- Ensure the recommender can speak to the applicant's strengths convincingly.
- Avoid choosing recommenders who are unfamiliar with the applicant's abilities.

Providing Adequate Information

Recommenders may request background materials to write a meaningful letter. Applicants should:

- Prepare a summary of achievements and goals.
- Share their statement of purpose or research interests.
- Outline specific points they hope the recommender will address.

Managing Deadlines

Procrastination can jeopardize the quality of recommendation letters. Strategies include:

- Request recommendations early in the application cycle.
- Send polite reminders as deadlines approach.
- Confirm submission status to ensure timely delivery.

Impact of a Strong Recommendation Letter on Admission Decisions

A compelling letter can be a decisive factor in the competitive landscape of graduate admissions. It can:

- Validate the applicant's claims of excellence.
- Provide unique perspectives that transcripts or test scores cannot.
- Demonstrate the applicant's readiness and fit for the program.
- Highlight qualities such as leadership, resilience, and passion.

Conversely, a weak or generic letter may diminish the applicant's chances, emphasizing the importance of selecting suitable recommenders and providing them with adequate information.

Conclusion

The application process for graduate admission is multifaceted, with the letter of recommendation playing a pivotal role. Both applicants and recommenders bear responsibility for ensuring these letters are thoughtful, personalized, and aligned with the program's expectations. When approached with care and professionalism, recommendation letters can significantly enhance an applicant's profile, offering a comprehensive view of their capabilities and potential. Aspiring graduate students should carefully select recommenders, provide necessary background information, and communicate effectively to facilitate the creation of impactful recommendation letters. Likewise, recommenders must craft honest and detailed evaluations that convincingly endorse the candidate's readiness for advanced study, thereby increasing their chances of securing admission to their desired graduate program.

Letter of Recommendation Application for Graduate Admission: Navigating the Path to Your Academic Future

Embarking on the journey toward graduate education is a significant milestone in any academic or professional career. Among the many components of a compelling application, the letter of recommendation application for graduate admission stands out as a vital element that can influence admission decisions profoundly. While these letters are traditionally seen as formal endorsements, their strategic preparation and understanding can greatly enhance your chances of acceptance. This article aims to demystify the process, providing a comprehensive overview of how to approach recommendation letters effectively—both from the applicant's perspective and for those writing the letters.

Understanding the Role of Recommendation Letters in Graduate Admissions

Why Are Recommendation Letters Important?

Graduate programs seek candidates who demonstrate academic potential, research capability, and professional integrity. Since transcripts and test scores provide quantitative data, admission committees turn to recommendation letters to gain qualitative insights into an applicant's character, motivation, and suitability for graduate study.

Key Functions of Recommendation Letters:

- Validation of Academic Ability: Professors or supervisors attest to your intellectual capacity and work ethic.
- Assessment of Personal Traits: They highlight qualities like leadership, perseverance, teamwork, and resilience.
- Insight into Research and Professional Skills: For research-based programs, insights into your analytical skills and research experience are crucial.
- Contextualization of Achievements: Recommenders can provide context for your accomplishments, explaining challenges overcome or unique circumstances.

Impact on Admission Decisions

A strong recommendation letter can tip the scales in your favor, especially when other parts of your application are borderline. Conversely, a vague or lukewarm endorsement might hinder your chances, regardless of your academic record.

The Applicant's Perspective: Securing Effective Recommendation Letters

Selecting the Right Recommenders

Choosing the appropriate individuals to write your recommendation is foundational. Consider the following criteria:

- Academic Relevance: Professors or research supervisors familiar with your scholarly work.
- Professional Acquaintance: Employers or internship supervisors who can speak to your skills applicable to your graduate field.
- Strength of Relationship: Someone who knows you well enough to write a personalized, detailed letter.

Timing and Requesting the Letter

- Plan Ahead: Request recommendations at least 4-6 weeks before application deadlines.
- Provide Necessary Information: Share your CV, statement of purpose, transcripts, and details about the program.
- Make Formal Requests: Approach recommenders politely, ideally in person or via formal email, explaining why you value their endorsement.

Guiding Your Recommenders

While you shouldn't dictate their content, providing helpful context can improve the letter:

- Your academic and professional achievements.
- Specific skills or projects relevant to the program.
- Personal qualities or experiences that highlight your suitability.
- Clear deadlines and submission instructions.

Crafting an Effective Recommendation Letter

What Makes a Strong Letter?

A compelling recommendation letter should be detailed, honest, and tailored to the program's requirements. Here's what to focus on:

- Introduction and Relationship Context: How the recommender knows you and in what capacity.
- Academic and Professional Achievements: Specific examples of your work, skills, and accomplishments.
- Personal Qualities: Traits like motivation, resilience, leadership, or creativity.
- Potential for Graduate Study: Evidence of your readiness for advanced coursework and research.
- Conclusion and Endorsement: A strong, clear statement recommending your admission.

Key Elements to Include

- Quantifiable achievements (e.g., "Led a team of five in a project resulting in a 20% efficiency increase").
- Specific anecdotes illustrating your skills or character.
- Knowledge of your long-term goals and how the program aligns with them.
- Comparative statements (e.g., "among the top 5% of students I have taught in my 10 years").

Language and Tone

- Use formal, professional language.
- Be honest; avoid overstatements or vague praise.
- Focus on concrete examples rather than generic adjectives.

Submission Process: Ensuring Your Recommendation Letters Reach the Admissions Office

Methods of Submission

- Online Portals: Many universities use application systems (e.g., CommonApp, university-specific portals) where recommenders upload letters directly.
- Email Submission: Some programs accept scanned PDFs sent via email.
- Postal Mail: Less common but still used in certain contexts.

Important Considerations

- Follow Instructions Carefully: Adhere to the specified format, length, and submission deadlines.
- Confirm Receipt: Check with the admissions office or recommenders that the letters have been received.
- Provide Reminders: Politely follow up if deadlines approach and you haven't received confirmation.

Addressing Challenges and Common Concerns

Weak or Limited Recommendations

If you feel your recommenders cannot provide a strong letter:

- Choose someone who can speak positively and specifically.
- Supplement with additional recommendations if the program allows multiple letters.
- Consider providing additional context in your application explaining circumstances if necessary.

Multiple Recommenders and Consistency

Ensure your recommenders are aware of your goals and are aligned with your narrative. Providing them with your statement of purpose or resume helps maintain consistency.

Handling Recommender Non-Response

Politely follow up if a recommender hasn't submitted their letter close to the deadline. If unavoidable, request an alternative recommender.

Tips for Recommenders: How to Write a Standout Letter

Be Specific and Honest

Highlight particular instances that demonstrate your skills and qualities. Avoid generic praise; specificity has a stronger impact.

Understand the Program

Tailor the letter to reflect the qualities and skills the program values most.

Provide Evidence

Quantify achievements where possible and include examples.

Maintain a Professional Tone

Use clear, formal language that underscores your credibility.

Meet Deadlines

Timeliness reflects professionalism and respect for the application process.

Final Thoughts: Maximizing the Impact of Recommendation Letters

The letter of recommendation application for graduate admission is more than a mere formality; it's an opportunity for recommender and applicant alike to showcase strengths that transcripts and test scores cannot fully capture. For applicants, proactive planning, strategic selection of recommenders, and clear communication can significantly improve the quality of their endorsements. For recommenders, detailed narratives grounded in specific examples provide the strongest support.

In the competitive landscape of graduate admissions, a well-crafted recommendation letter can serve as a decisive factor, opening doors to your academic aspirations. By understanding the nuances of the process and approaching it thoughtfully, you position yourself for success and take a meaningful step toward achieving your educational and professional goals.

Question What should I include in my letter of recommendation for graduate admission? Your letter should highlight your academic achievements, relevant skills, research experience, personal qualities, and why you're a good fit for the program. Providing specific examples and accomplishments strengthens your recommendation. **Who should write my letter of recommendation for graduate school?** Ideally, your letter should come from someone who knows you well academically or professionally, such as a professor, research supervisor, or employer, who can attest to your abilities and potential for graduate studies. **How many letters of recommendation are**

typically required for graduate applications? Most graduate programs require two to three letters of recommendation. Always check the specific program's requirements to ensure you submit the correct number. When is the best time to request a letter of recommendation for graduate school? Request your letters at least 4-6 weeks before the application deadline to give your recommenders ample time to write a thorough and thoughtful letter. How can I help my recommenders write a strong letter of recommendation? Provide them with your resume, your statement of purpose, relevant achievements, and details about the program. Communicate your goals and remind them of your key experiences to help them personalize the letter.

Related keywords: graduate admission, recommendation letter, graduate school application, reference letter, academic recommendation, college application, graduate program, letter of support, application documents, admission process

Enchi College Of Education Admission List

Enchi College of Education Admission List: A Comprehensive Guide for Prospective Students

If you're eagerly awaiting news about your admission status, then you're probably searching for detailed information regarding the **Enchi College of Education admission list**. This guide aims to provide prospective students with all the essential details about how to check the admission list, the admission process, eligibility criteria, and important steps to take after gaining admission. Whether you're a fresh applicant or a returning student, this comprehensive overview will help you navigate the admission process smoothly.

Understanding the Enchi College of Education Admission List

The admission list is a crucial document that confirms your acceptance into Enchi College of Education. It is typically released after the completion of the admission screening process, which includes the verification of academic credentials and other requirements.

Types of Admission Lists

At Enchi College of Education, prospective students may encounter different types of admission lists:

- **Provisional Admission List:** This is the initial list released to inform candidates of their provisional acceptance. It usually requires candidates to accept the offer and complete further

registration steps.

- **Final Admission List:** Once all necessary verifications are completed, the final list confirms the candidates' admission status.

- **Supplementary or Waiting Lists:** These lists are released if there are remaining slots after the main admission lists are exhausted.

How to Check the Enchi College of Education Admission List

Knowing how and where to check the admission list is vital for timely updates. The college provides multiple channels to access the list.

Official College Website

The most reliable source to check your admission status is the official Enchi College of Education website. Follow these steps:

- Visit the official college website: <https://www.enchi-education.edu.gh>
- Navigate to the "Admissions" or "Prospective Students" section.
- Select "Admission List" from the options.
- Enter your application number or index number as required.
- Review your admission status displayed on the screen.

SMS and Email Notifications

Enchi College of Education may also send admission updates via SMS or email if you provided your contact details during application. Be sure to check your email inbox and mobile messages regularly.

Physical Notice Boards

In some cases, the college may also display admission lists on physical notice boards within the campus. Visiting the college's admissions office can provide direct access to the lists.

Important Dates and Timeline for the Admission List

Knowing the timeline helps candidates prepare for subsequent steps.

Key Dates to Remember

- **Application Deadline:** Usually several weeks before the release of the admission list.
- **Release of Provisional Admission List:** Typically 2-4 weeks after the application deadline.
- **Final Admission List Release:** Usually follows the provisional list within a week or two.
- **Registration Period:** Candidates should complete registration within the stipulated period, often 2-3 weeks after the list is released.

Stay updated by regularly checking the official website or subscribing to college notifications.

Requirements for Admission and Eligibility Criteria

Before checking the list or proceeding with registration, ensure you meet the eligibility criteria set by Enchi College of Education.

Basic Academic Requirements

- Possess a minimum of five (5) credits in relevant subjects including English and Mathematics at the G.C.E. O-Level or its equivalent.
- Hold the required WASSCE, SSCE, or equivalent certificates with passes in relevant subjects.
- For diploma programs, a relevant diploma or qualification may be necessary.

Other Eligibility Factors

- Meet the age and health requirements specified by the college.
- Provide all necessary documentation during application, such as academic certificates, passport photographs, and identification.
- Complete the online application form accurately and submit before the deadline.

Steps to Take After Your Name Appears on the Admission List

Getting your name on the admission list is just the beginning. Follow these steps to complete your admission process:

Accept Your Admission Offer

Most colleges require candidates to accept their admission offers online:

- Log into the college portal using your credentials.
- Navigate to the "Admission Acceptance" section.

- Confirm your acceptance and submit.

Pay Admission and Registration Fees

Pay the necessary fees within the stipulated period:

- Visit the college's designated bank or online payment portal.
- Ensure you keep payment receipts for future reference.

Complete Registration and Upload Documents

Register for courses and upload required documents:

- Submit your academic transcripts, passport photographs, and other necessary documents.
- Attend orientation sessions if scheduled.

Prepare for Orientation and Commencement

Stay informed about orientation dates and academic calendars:

- Participate actively in orientation programs.
- Familiarize yourself with campus facilities and academic policies.

Frequently Asked Questions (FAQs) about Enchi College of Education Admission List

When will the Enchi College of Education admission list be released?

The provisional admission list is typically released 2-4 weeks after the application deadline. The final list follows shortly afterward. However, exact dates vary annually; always check the official website for updates.

Can I check my admission status offline?

Yes. Aside from online platforms, you can visit the college's admissions office or check physical notice boards on campus.

What should I do if my name is not on the admission list?

If your name does not appear:

- Verify that you submitted all required documents correctly.
- Check if the application period is still open or if you need to reapply.
- Contact the admissions office for clarification or assistance.

Is there a supplementary list for applicants who missed out?

Yes, Enchi College of Education sometimes releases supplementary or waiting lists if there are remaining vacancies. Keep monitoring official channels for updates.

Conclusion

The **Enchi College of Education admission list** is an essential milestone for prospective students aiming to pursue teacher education at this esteemed institution. Staying informed about the release dates, checking the official channels regularly, and completing all registration steps diligently will ensure a smooth transition into college life. Remember to adhere to deadlines, prepare necessary documents, and seek assistance from the college's admissions office if needed. With proper planning and timely action, you can secure your place at Enchi College of Education and take the first step toward a rewarding career in education.

Enchi College of Education Admission List: A Comprehensive Guide to Accessing and Understanding the Admission Process

In the landscape of higher education in Ghana, particularly within teacher training institutions, Enchi College of Education stands out as a reputable institution committed to producing quality educators. An essential milestone for prospective students is the release of the Enchi College of Education admission list, which signifies the official acceptance of candidates into the institution's various programs. Navigating the admission process, understanding the significance of the admission list, and knowing how to access it are crucial steps for applicants aiming to secure their place in this esteemed college. This article provides an in-depth, analytical overview of the Enchi College of Education admission list, covering its importance, the application and admission procedures, how to check your status, and tips for successful admission.

Understanding the Significance of the Enchi College of Education Admission List

The Role of the Admission List in the Enrollment Process

The admission list functions as the official document confirming a candidate's acceptance into

Enchi College of Education. It is a critical step in the enrollment journey because:

- Official Confirmation: It confirms that the applicant has met the required entry criteria, including academic credentials and other prerequisites.
- Guidance for Next Steps: The list indicates the candidates who are eligible for subsequent procedures like registration, fee payment, and orientation.
- Transparency and Credibility: Publishing the list ensures transparency in the admission process, fostering trust among applicants and stakeholders.

Types of Admission Lists

Typically, the college may release multiple lists:

- Provisional Admission List: The initial list indicating provisional acceptance subject to verification.
- Final Admission List: The confirmed list after all checks, including document verification.
- Supplementary or Waiting List: For candidates who may be admitted if space becomes available.

Understanding these distinctions is essential for candidates to monitor their application status accurately.

The Enchi College of Education Admission Process: An Overview

Application Procedures

Applicants seeking admission to Enchi College of Education usually follow these steps:

- Registration: Candidates register via the Ghana Tertiary Education Commission (GTEC) or the college's official portal during the application window.
- Submission of Credentials: Candidates submit their academic transcripts, certificates, and other required documents.
- Payment of Application Fees: An application fee is paid through designated channels.
- Screening and Shortlisting: The college conducts screening based on academic qualifications and admission criteria.
- Publication of Admission List: Successful candidates are published on the college's official platforms.

Admission Criteria

The criteria for gaining admission typically include:

- Meeting the minimum academic requirements (e.g., passes in core subjects).
- Possessing the required grades for the specific program applied for.
- Meeting age and health standards.
- Passing any additional tests or interviews if applicable.

Key Admission Dates

Candidates should stay informed about critical dates such as:

- Application opening and closing dates.
- Release date of the provisional admission list.
- Deadline for accepting admission offers.
- Orientation and registration dates.

How to Check the Enchi College of Education Admission List

Official Platforms for Checking Admission Status

Candidates can verify their admission status through the following means:

- Official College Website: The primary source for the admission list, often available on the college's official portal.
- Ghana Tertiary Education Commission (GTEC) Portal: Sometimes, lists are published via centralized portals.
- SMS Notifications: Some institutions send admission results via SMS to shortlisted candidates.
- Physical Notice Boards: In some cases, printed lists are posted on campus notice boards.

Step-by-Step Guide to Checking Your Admission Status

- Visit the Official Website: Access the Enchi College of Education's official portal or the GTEC portal.
- Locate the Admission List Section: Find the link labeled 'Admission List,' 'Prospective Students,' or similar.

- Enter Required Details: Input your Application Number, Serial Number, or other identifiers.
- Download or View the List: Check your name in the list; some institutions provide downloadable PDFs.
- Confirm Admission: If your name appears, proceed to follow the instructions for acceptance.

What to Do if Your Name Is Not on the List

- Check Back Regularly: Admission lists are sometimes released in batches; monitor for updates.
- Confirm Application Submission: Ensure you completed the application process correctly.
- Contact the Admissions Office: Seek clarification or assistance regarding your application status.
- Explore Waiting Lists or Supplementary Lists: Be prepared for potential opportunities if available.

Understanding the Admission Letter and Next Steps

What Is an Admission Letter?

An admission letter is an official document issued to successful candidates. It contains vital information such as:

- Candidate's name
- Admission status
- Course or program of study
- Registration procedures
- Important deadlines
- Contact details for further inquiries

Actions to Take After Admission

Once admitted, candidates should:

- Accept the Offer: Follow the instructions provided to confirm your acceptance.
- Pay Admission or Registration Fees: Complete fee payments within stipulated timelines.
- Complete Registration: Register for courses, attend orientation, and prepare necessary documentation.
- Prepare for College Life: Arrange accommodation, procure necessary materials, and familiarize yourself with college policies.

Challenges and Common Issues with the Admission List

Delays in Release

Candidates often face frustration due to delays in the publication of admission lists. These delays can be attributed to:

- High application volumes
- Verification processes
- Technical issues on the portal

Discrepancies and Errors

Occasionally, errors such as misspelled names or incorrect details occur. Candidates should verify their information and seek rectification through official channels.

Limited Admission Slots

In competitive programs, limited slots mean not all qualified candidates may be admitted immediately. This leads to the importance of timely application and acceptance.

Tips for a Successful Admission Experience at Enchi College of Education

- Stay Informed: Regularly check official channels for updates.
- Prepare Documentation: Have all necessary documents ready for verification.
- Meet Deadlines: Adhere strictly to deadlines for acceptance, fee payment, and registration.
- Seek Clarification: Contact the admissions office for any uncertainties.
- Follow Official Instructions: Ensure compliance with all procedures outlined by the college.

Conclusion

The Enchi College of Education admission list is a pivotal element in the journey toward becoming a trained educator in Ghana. Understanding how to access, interpret, and respond to the admission list can significantly influence a candidate's academic future. While the process may present challenges such as delays or errors, staying proactive and informed ensures a smoother transition from application to enrollment. As Enchi College continues to uphold transparency and excellence in teacher education, prospective students are encouraged to remain diligent and optimistic in their pursuit of admission. With proper preparation and timely action, candidates can position themselves

favorably to benefit from the college's quality training programs, ultimately contributing meaningfully to Ghana's educational sector.

Question How can I check the Enchi College of Education admission list? You can check the Enchi College of Education admission list by visiting the official college website or the Ghana Tertiary Education Commission portal where the list is published. When will the Enchi College of Education admission list be released? The admission list is typically released a few weeks after the admission screening period. Check the college's official website or notifications for the exact date. What should I do if my name is not on the Enchi College of Education admission list? If your name is not on the list, verify that you completed all admission requirements. You can also contact the college's admissions office for guidance or check if there is a supplementary list later. Is the Enchi College of Education admission list available online? Yes, the admission list is published online on the college's official website and relevant educational portals for easy access by prospective students. What are the next steps after being admitted to Enchi College of Education? After admission, you should follow the instructions provided in the admission letter, such as paying acceptance fees, submitting required documents, and preparing for orientation and registration processes. Can I check the Enchi College of Education admission list via SMS or mobile app? Currently, the admission list is primarily available online through official websites. However, some updates or notifications may be sent via SMS or college mobile apps if available?check the college's communication channels for details.

Related keywords: Enchi College of Education admission, Enchi College admission list 2023, Enchi College of Education admission portal, Enchi College of Education admission requirements, Enchi College of Education admission updates, Enchi College admission status, Enchi College of Education application process, Enchi College admission notification, Enchi College of Education intake list, Enchi College of Education admission deadline

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